

## भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

## सैक्टर 81, नॉलेज सिटी, प॰ ओ॰ मनोली, एस॰ ए॰ एस॰ नगर, मोहाली, पंजाब - 140306 INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Estd. By Ministry of Education, Govt of India) Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

दिनांक: 05-12-2022

• Phone: +91-172-2240086, 2240124 • Fax: +91-172-2240124 • http://www.iisermohali.ac.in • Email: recruitment@iisermohali.ac.in

सं. आईआईएसईआर एम/एनएफ (13)/ आईएओ /2022

आईआईएसईआर मोहाली में सेवानिवृत्त लेखापरीक्षा अधिकारी/विरष्ठ लेखापरीक्षा अधिकारी/ लेखा अधिकारी/विरिष्ठ लेखा अधिकारी की आंतरिक लेखा परीक्षा अधिकारी के अस्थायी पद पर नियुक्ति के लिए वॉक इन इंटरव्यू

Walk in Interview for engagement of retired Audit Officer/Senior Audit Officers/Accounts Officer/
Senior Accounts Officers in IISER Mohali on the temporary position of Internal Audit Officer

संस्थान **आंतरिक लेखा परीक्षा अधिकारी के अस्थाई पद** पर केंद्र या राज्य सरकार से सेवानिवृत्त लेखापरीक्षा अधिकारी/विरेष्ठ लेखापरीक्षा अधिकारी/ लेखा अधिकारी/विरेष्ठ लेखा अधिकारी को रखना चाहता है। पात्रता मानदंड इस प्रकार है:-

पद	पदों की संख्या	योग्यता और अनुभव	अधिकतम आयु सीमा	प्रति माह समेकित वेतन	साक्षात्कार की तिथि और स्थान
आंतरिक लेखा परीक्षा अधिकारी Internal Audit Officer	01	आवश्यक योग्यताएं:  1. किसी भी स्ट्रीम में ग्रेजुएट  2. लेखापरीक्षा अधिकारी/ वरिष्ठ लेखापरीक्षा अधिकारी/ लेखा अधिकारी के पद से केंद्र या राज्य सरकार से सेवानिवृत्त  Essential Qualifications:  1. Graduate in any stream  2. Retried employee (from Pay Level 9 and above as per 7th CPC) from Central or State Govt from the position of Audit Officer/Senior Audit Officer/Senior Accounts Officer/Accounts Officer	62 বর্ষ	रु. 45,000/- प्रति माह	30 दिसंबर 2022 को आईआईएसईआर मोहाली के प्रशासनिक भवन में रिपोर्टिंग समय सुबह 09:00 बजे)  विधिवत भरे हुए आवेदन पत्र को मेल के माध्यम से recruitment@iise rmohali.ac.in पर भेजा जाना चाहिए  On 30 <sup>th</sup> December 2022 at IISER Mohali Administrative Building (Reporting Time 09:00AM)  The duly filled in application form should be sent through mail at recruitment@iiser mohali.ac.in

## **General Terms & Conditions:**

- 1. The above positions are purely temporary on contract basis at a fixed consolidated salary.
- 2. Engagement of Internal Audit Officer will be initially for a period of 01 year, which may be extended or curtailed depending on the requirement of the Institute or performance of the incumbent, as the case may be. The contractual appointment will be on full time basis.
- 3. The selected person shall be eligible for 8 days leave in a calendar year on pro-rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid to the selected person. Un-availed leave shall neither be carried forwarded to next year nor encashed.
- 4. Institute Authority would be free to terminate the services in case of absence of a person by more than 15 days beyond the entitled leave in a calendar year.
- 5. No TA/DA shall be admissible for joining the appointment on contractual basis.
- 6. The contractual appointment of persons is of a temporary nature and appointment can be terminated at any time by the Institute Authority without assigning any reason. However, the selected person will have to give 30 days' advance notice or remuneration in lieu thereof before resigning from the engagement.
- 7. The selected person will not be entitled for any benefit/ compensation/ absorption/ regularization of service in this Institute.
- 8. The Appointing Authority has the right to accept/reject any application without assigning any reason(s) and no correspondence in the matter will be entertained.
- 9. This position is temporary. The incumbents selected will have no claim for regular appointment at IISER Mohali.
- 10. Number of positions may vary depending upon the requirements.
- 11. All the communication related to this recruitment shall be sent through email only. Hence, you are requested to provide your active email ID which is access by the applicant regularly.
- 12. Eligible and interested candidates are requested apply on prescribed form and send through E-mail on <a href="mailto:recruitment@iisermohali.ac.in">recruitment@iisermohali.ac.in</a> <a href="latest by 26-12-2022">latest by 26-12-2022</a> (05:00 PM) along with scanned copies of (a) Educational Qualification, (b) Age, (c) Experience Certificate(s), if any (d) Mobile number (e) Email ID

कुलसचिव /REGISTRAR